



LEVENS CE SCHOOL  
Loving to Learn, Growing Together, Caring for All

Headteacher: Mrs Jane Farraday

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Wednesday 27<sup>th</sup> May 2020

Dear Parents and Carers,

Since my last communication, school leaders have been working extremely hard to undertake our risk assessments and ensure our school environment, our systems and our resources are ready for next week. This has been an enormous challenge as RA guidance and templates were only received late on Wednesday 20<sup>th</sup> May and during a week when all staff, including myself, were supporting the running of the hub school at Milnthorpe. Staff did attend a staff briefing recently where they were able to read guidance, ask questions and begin to set up classrooms; but this was before the full extent of required measures had been shared by the DfE and Cumbria County Council.

This process is still underway and as a result we now need to hold a staff INSET day on Monday 1<sup>st</sup> June to ensure all our staff understand the procedures and expectations; and are able to complete the preparation of our school environment following the official guidance so that it is ready to welcome our first families safely. We will therefore not be able to open school until Tuesday 2<sup>nd</sup> June to the children of key workers. I apologise for any inconvenience that this may cause, but I am sure parents will appreciate that it is really important that we manage the reopening of school carefully and ensure staff are confident in fulfilling the requirements of our new systems and procedures. Thank you to those of you who have now responded to let us know if you require your child to attend school in the 'key worker unit' next week. The deadline for reserving a place is this Thursday 28<sup>th</sup> May at midday. Requests received after this date, will not be permitted to start back at Levens until the following week as class structure/limits need to be factored into arrangements. It is important to note that parents and children who turn up on any morning without first contacting us and registering a place will not be permitted to attend school.

**This week we will be posting further information on our school website with details of arrangements for children returning to school.**

I would also like to take this opportunity to inform you that we have now created a new page for documents, weblinks and guidance related to Covid-19. These can be navigated via the homepage by following the red link – **Covid 19 updates** - or by following the 'parents' tab at the top of the homepage. The information is divided into three sections: Health and Wellbeing, Useful Documents, School Updates.

Once again, we would like to thank all our parents for the support and understanding you continue to give to school in these incredibly challenging circumstances.

With my very best wishes



Jane Farraday



Headteacher