



LEVENS CE SCHOOL
Loving to Learn, Growing Together, Caring for All

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Routines and Preparation for Year One

Wednesday 10th June 2020

Dear Parents and Carers,

Firstly, I hope that you and your loved ones are all safe and well.

It has been wonderful to welcome back our Year six and Reception pupils this week and we are now in a confident position to allow some of our **Year 1 pupils to start returning to school every Monday and Tuesday, beginning next Monday 15th June**. This offer is, at this stage, limited to those children whose parents have already indicated to us their intent to allow their child/children to return to school from the 1st June. Mrs Mackereth is very excited to be welcoming you back into Helvellyn classroom next week.

For our Bowfell pupils remaining at home, homelearning will continue to be uploaded to the website every Friday as usual. Mrs Haslam, who is required to continue to shield at home, will support parents and families of all the children in Bowfell, as she has since school closed in March. You can continue to keep in touch with Mrs Haslam via the class email account or through Tapestry. If you have questions about the homelearning then please continue to contact Mrs Haslam directly using these systems; however you may also receive information from school on the days that your child is attending and this may be via email, text or telephone call.

In this letter, I will provide information for parents about the arrangements for you and your children; including some detail about arriving and leaving school; what children need to wear; and what a day in school might look like. I have also created some short videos which can be seen on the website so that children and parents can see school and understand some of the systems that have been put into place for all our safety. We have also updated our Home-School Agreement which indicates how school, children and parents need to work together and be clear of our roles to ensure everyone remains safe and well; and all potential and identified risks are managed and reduced as much as possible. It is essential that you read and view all this information carefully with your child before returning next week.

Before you come to school:

- please ensure you are wearing a completely clean set of school uniform that is suitable for outdoor play and physical activity. Named sun hats and sun lotion may be brought on the first day but must remain in school. Please ensure your child has suncream applied before arriving at school and has had opportunities to practise applying lotion themselves with adult supervision;
- bring a snack for breaktime and a named water bottle to be stored and refilled in school each day;
- please remind your child/children that items allowed into school cannot be shared with others;
- please do not bring in your own soap, hand sanitiser or tissues;
- please do not bring any toys, teddies, games, books, pencil cases etc. to school;
- bring a pair of trainers or pumps to be stored in school for outdoor play/PE;
- only come to school if you are 100% fit and well;
- only come to school if your child has socially mixed in accordance with the latest government guidelines only;



- please let us know if your child is unable to attend and the reason using the usual procedures and by 9am.

Coming to School:

- please make sure you arrive at school between **9am-9.15am**. You must not enter the grounds before or after this time; so please be prompt;
- please leave gates open for others to access our site safely; these will be closed once our registration session is complete;
- only one parent with each child/children. If you need to bring siblings, please ensure they are holding your hand and/or staying close to you. Please do not send older siblings to drop off or collect your child and all children must be accompanied on and off our school site by an adult regardless of age. Parents will not be permitted to bring or collect other parents' children;
- please walk to school or come in your own car, do not come on your bike or scooter. The Foulshaw bus is not available to transport our pupils until further notice;
- as we have a one-way system in operation, please ensure you only use the 'main entrance' on Church Rd to enter the school site;
- please do not linger or arrive early in the playground to chat to other parents/families;
- please leave our school site using our one-way system via the playing fields gate;
- children in **Year One will enter our school building through Bowfell's gate**. Parents will be required to avoid approaching this entrance and ensure they are able to say goodbye in the playground ensuring you are adhering to social distancing requirements.

Leaving School:

- please enter and leave our school site to collect your child using the same one-way system used each morning;
- please collect your child from the playground promptly between **2.45pm-3pm**. Please ensure you are on time;
- ensure you continue to follow all the guidance in our playground - explained above - when collecting your child;
- your child will **leave School through Bowfell's gate**;

Monday 15th June – a typical day in Year One

Time:	Activities:
9am-9.15am	Arrive at school, wash hands, registration, order lunch. Morning task and reminders on expectations & systems.
9.15-10am	Independent learning activities: Phonics/SPaG/Guided Reading
10am	Wash hands and snacks.
10.15-10.30am	Break time in our playground.
10.30am	Wash hands and return to classroom. Independent learning activities: Maths/English
11.30am-12.15pm	Wash hands and eat lunch in the dining hall, outdoor break. School lunches will be provided for all our Year 1 children as Helen is now preparing freshly made packed lunches every day in our school

	kitchen. The children can choose from a range of fillings each day: egg, tuna, cheese or ham as well as a sausage roll or cheese lattice. The lunch also includes a selection of fruit, cut up vegetable sticks and a sweet homemade treat.
12.15 – 12.30pm	Wash hands and return to classroom. Register, class reminders.
12.30-1.30pm	Outdoor/indoor learning – Topic work/Gardening/Get Creative!
1.30-2.00pm	Physical Activity on our playground
2-2.30pm	Story time, songs and music.
2.30pm	Tidy up, wash hands, prepare for home.
2.45-3pm	All children collected from playground.

Please note that the Children will have opportunities to complete **some** of the homelearning which is set each week within these allocated slots. The homelearning will be planned as usual but highlighted with the content which will be covered on a Monday and Tuesday. The remaining tasks can be completed at home as they have been prior to returning to school.

Further information:

- each day your child/children will follow very similar routines;
- timetables for other year groups follow similar patterns; but have playtime, lunchtime, outdoor sessions, arrival and departure times allocated differently;
- there will be no assemblies in our school hall;
- all outdoor play and physical activity will take place in our school playground which is partitioned into two areas for different groups. Each group has their own outdoor play box for their own use and the fixed climbing trimtrail will be out of use until further notice. We will not be able to access the Levens playing fields for outdoor activities;
- Year one will be eating their school lunch in our dining room;
- we will inform you via text only if your child has required first aid, unless the injury is more serious;

Please ensure you and your child have read and understood all the guidance very carefully and are prepared to adhere to these procedures with the utmost care and attention. It is critical that you keep to your allocated slot for arrival and departure. Please also ensure you have spent time with your child/children reading and discussing our revised Home-School Agreement published on the homepage of our website. We would request that all children bring a signed copy of the agreement into school on their first day back. These should be placed in our class boxes. A selection of short films and photographs are published on our website also.

The staff are very much looking forward to welcoming Year One back on Monday 15th June.

With my very best wishes



Jane Farraday