



LEVENS CE SCHOOL
Loving to Learn, Growing Together, Caring for All

Headteacher: Mrs Jane Farraday
Church Road, Levens, Kendal LA8 8PU 015395 60694 office@levens.cumbria.sch.uk www.levens.cumbria.sch.uk

Routines and Preparation for Year 6

Wednesday 3rd June

Dear Parents and Carers,

Firstly, I hope that you and your loved ones are all safe and well.

It has been wonderful to welcome back to school our first pupils this week and we are now in a position to be able to invite our Year 6 pupils back every Tuesday and Wednesday, beginning Tuesday 9th June. I am thrilled to announce that all twelve of our Year 6 have opted to return. Our year six pupils will therefore be able to access some very valuable transition work to prepare them for their move to high school in September and end their primary years at Levens together in school. Mr Dean is very much looking forward to seeing you all next week.

In this letter, I aim to provide some more information for all parents about the arrangements for you and your children; including some detail about arriving and leaving school; what children need to wear; and what a day in school might look like. I have also created some short videos and a range of photographs which can be seen on the website so that children and parents can see school and understand some of the systems that have been put into place for all our safety. We have also updated our Home-School Agreement which indicates how school, children and parents need to work together and be clear of our roles to ensure everyone remains safe and well; and all potential and identified risks are managed and reduced as much as possible. It is essential that you read and view all this information carefully with your child before returning next week.

Before you come to school:

- please ensure you are wearing a completely clean set of school uniform each day, and your school shoes. Named sun hats and sun lotion may be brought on the first day but must remain in school. **Year 6 will be able to wear the hoodies every Wednesday, but should wear their school jumper or PE hoodie on Tuesdays please.**
- bring a snack for break and a named water bottle to be stored and refilled in school each day;
- please remind your child/children that items allowed into school cannot be shared with others;
- please do not bring in your own soap, hand sanitiser or tissues;
- if you are not having a school lunch; remember to bring your packed lunch in a named box or bag;
- please do not bring any toys, teddies, games, books, pencil cases etc. to school;
- bring a pair of trainers or pumps to be stored in school for outdoor play/PE;
- only come to school if you are 100% fit and well;
- only come to school if your child has socially mixed in accordance with the latest government guidelines only;



- please let us know if your child is unable to attend and the reason using the usual procedures and by 9am.

Coming to School:

- please make sure you arrive at school between **8.45am - 9.00am**. You must not enter the grounds before or after this time; so please be prompt;
- please leave gates open for others to access our site safely; these will be closed once our registration session is complete;
- only one parent with each child/children. If you need to bring siblings, please ensure they are holding your hand and/or staying close to you. Please do not send older siblings to drop off or collect your child and all children must be accompanied on and off our school site by an adult regardless of age. Parents will not be permitted to bring or collect other parents' children;
- please walk to school or come in your own car, do not come on your bike or scooter. The Foulshaw bus is not available to transport our pupils until further notice;
- as we have a one-way system in operation, please ensure you only use the 'main entrance' on Church Rd to enter the school site;
- please ensure you maintain social distancing;
- say goodbye in the playground and move out of the playground promptly;
- please do not linger or arrive early in the playground to chat to other parents/families;
- please leave our school site using our one-way system via the playing fields gate;
- children in Year 6 will **enter through Scaffell's fire door**;

Leaving School:

- please enter and leave our school site to collect your child using the same one-way system used each morning;
- please collect your child from the playground promptly between **2.45pm and 3.00pm**. Please ensure you are on time;
- ensure you continue to follow all the guidance in our playground - explained above - when collecting your child;
- your child will **leave from the Scaffell fire door**;

Tuesday 9th June - Year 6 example timetable:

Time:	Activities:
8.45 - 09.00	Arrive at school, wash hands, registration, order lunch if required. Morning task and reminders on expectations & systems. Time for questions.
9.00 - 10.45	Quiet classroom activities, inc. work on transition & changes, mental and emotional health and access to home learning opportunities*.
10.45 - 11.00	Wash hands and snacks.
11.00 - 11.45	Break time & outdoor learning.
11.45 - 12.30	Wash hands and return to classroom. Quiet classroom activities, as above.

12.30 - 13.15	Wash hands and eat lunch in the classroom, outdoor break.
13.15 - 14.15	Wash hands and return to classroom. Classroom learning.
14.15 - 14.45	Reading, Newsround, prepare for home.
14.45 - 15.00	Wash hands before being collected.

*Children will **not** be able to bring their homelearning tasks/books to school, but we will provide laptops and paper copies of resources as appropriate. Work completed in school will remain in school in a personal folder.

Further information:

- each day your child/children will follow very similar routines;
- timetables for other year groups will follow similar patterns; but will have playtime, lunchtime, outdoor sessions, arrival and departure times allocated differently;
- there will be no assemblies in our school hall;
- all outdoor sessions will take place in our school playground which is partitioned into two areas for different groups. Each group has their own outdoor play box for their own use and the fixed climbing trimtrail will be out of use until further notice. We will not be able to access the Levens playing fields for outdoor activities;
- Year 6 will eat their lunch in the classroom, or outside if the weather and social distancing requirements allow for this;
- we will inform you via text only if your child has required first aid;

Please ensure you and your child have read and understood all the guidance very carefully and are prepared to adhere to these procedures with the utmost care and attention. It is critical that you keep to your allocated slot for arrival and departure. Please also ensure you have spent time with your child/children reading and discussing our revised Home-School Agreement published on the homepage of our website. We would request that all children bring a signed copy of the agreement into school on their first day back. These should be placed in our class boxes. Look out for the short films and photographs published on our website also.

The staff are very much looking forward to welcoming Year 6 back on the 9th of June; and look forward to being able to open our doors to more children in the very near future.

With my very best wishes



Jane Farraday