



# LEVENS CE SCHOOL

Loving to Learn, Growing Together, Caring for All

Headteacher: Mrs Jane Farraday  
 Church Road, Levens, Kendal LA8 8PU 015395 60694 office@levens.cumbria.sch.uk www.levens.cumbria.sch.uk

## Chargeable Nursery Provision- Parental Agreement

1. **TO SECURE A PLACE**, parents must sign their child up in advance for the desired number of sessions. Bookings are firm until you give school one full half-term's written notice of change.

2. **SESSIONS:**

Monday to Friday mornings, term time only.

Monday afternoon, term time only.

Please indicate the regular chargeable sessions you will be requiring every week below:

Mon -am	Mon – pm	Tues – am	Weds - am	Thurs - am	Fri - am

3. **PAYMENT:**

Session rate: £ 15.00 per session

Payment date: Within 1 week of each new ½ term, date to be advised on the invoice from school.

(All payments to be made ½ termly in advance)

The school reserves the right to issue a late payment charge of £5 for any invoices paid after the due date.

4. **CHARGES FOR ABSENCE:**

Charges remain payable when a child is absent due to provision costs.

Charges will be reviewed annually and may be subject to change.

5. **TERMINATION OR CHANGES TO CONTRACT:**

By parent(s) or carer(s): 6 Weeks in writing

(Termination of contract should not include school holidays)

Please note that this contract remains in place until the child leaves school or parents advise changes / cancellations in writing, 6 weeks in advance.

6. **COLLECTION**

All children attending should be collected promptly at the end of their session. Additional sessions on an ad-hoc basis may be possible in consultation with Nursery staff or by contacting the school office.

Signed:

Parents / Carers: \_\_\_\_\_ Levens School: \_\_\_\_\_

Date: \_\_\_\_\_

