

**The remit of the Levens CE School governing board:**

It is stated in the Governance Handbook that all boards, no matter what type of schools or how many schools they govern, have three core functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

**The constitution of our governing board is as follows:**

- 4 Parent governors
- 1 Local Authority governor
- 1 Headteacher
- 1 Staff governor
- 3 Foundation governors
- 2 Co-opted governors

Term of office for parent governors is 3 years

Term of office for all other governors is 4 years

**The structure of board committees is listed below**

**Levens CE School Governing Body Details**

<b>Name of Governor</b>	<b>Governor Category</b>	<b>Appointing Body</b>	<b>Term of Office</b>
Suzan Bishop (Chair)	Co-Opted	Governing Body	4 years (concludes 22.09.2024)
Ray Gillard	Associate	Governing Body	N/A – Concluded Feb 21
Bruce Helme	Parent	Parental Body	3 years (concludes 22.05.2022)
Jenny Berge	Local Authority	Governing Body from an LA Nomination	4 years (concludes 14.12.2021)
Revd. B Kerr	Foundation – Ex Officio	Diocese	Ex-Officio, whilst in post as Vicar
Jane Farraday	Head – Ex Officio	Headteacher - postholder	Ex-Officio, whilst in post as Headeacher
Eileen Mason	Staff	Staff Body	4 years (concludes 12.09.2024)
Mrs A Sharples	Parent	Parental Body	3 years (concluded 19.03.2021)
Ed. Mason	Parent	Parental Body	3 years (concludes 22.05.2022)
Simon Webb	Parent	Parental Body	3 years (concluded 10.12.2020)
Rachel Miller	Parent	Parental Body	3 years (concludes 09.12.2023)
Emma Huddleston	Parent	Parental Body	3 years (concludes 18.03.2024)
Emma Simpson	Foundation	Diocese	4 years (concludes 01.11.2022)
Elizabeth Brown	Foundation	Diocese	4 years (concluded 18.05.2025)
John Wood	Co-Opted	Governing Body	4 years (concludes 04.12.2023)
Deborah Coker	Clerk	N/A	N/A

**Finance and Property Committee Details**

<b>Name of Governor</b>	<b>Role</b>	<b>Additional Committees</b>	
John Wood	Chair	Pay Review Committee	
Jane Farraday	Member		
Eileen Mason	Member		
Bryan Kerr	Member	Headteacher Appraisal	
Rachel Miller	Member		
Edward Mason	Member	Pay Review Committee	
Deborah Coker	Clerk		

**Curriculum and Staffing Committee Details**

<b>Name of Governor</b>	<b>Role</b>	<b>Additional Committees</b>	
Jenny Berge	Chair	Pay Review	
Suzan Bishop	Member	Headteacher Appraisal	
Emma Huddleston	Member		
Bruce Helme	Member	Pay Review Appeals	
Jane Farraday	Member		
Emma Simpson	Member	Pay Review Committee	
Emma Huddleston	Member		
Deborah Coker	Clerk		

**Register of Governors' Interest 2020-2021**

<b>Name of Governor</b>	<b>Governor Category</b>	<b>Business Interest</b>	<b>Other Educational Establishments Governed</b>	<b>Relationship to School Staff</b>
Ray Gillard	Foundation	None	None	None
Jenny Berge	Local Authority	Owner of an Educational Consultancy and Training Business – ‘Development Solutions.’	None	None
Revd. B Kerr	Ex Officio	Priest in Charge at St. John’s Church, Levens	Milnthorpe Primary School, Milnthorpe	None
Jane Farraday	Headteacher	Employs a member of staff in a private tuition capacity	None	Colleague
Eileen Mason	Staff	None	None	Colleague
Alice Sharples	Parent	Levens Playing Fields Committee Member and Treasurer	None	None
Simon Webb	Parent	None (Term of Office Concluded 10.12.2020)	None	None
Rachel Miller	Parent	None	None	None
Emma Simpson	Foundation	Brian Walker Joiner and Building Contractor – Company Secretary	Headteacher/ex-officio governor at Lancaster Christ Church Primary School	None
Emma Huddleston	Parent	Kendal Urgent Treatment Centre – Healthcare NHS	None	None
Suzan Bishop (Chair)	Co-Opted	None	None	None
Deborah Coker	Clerk	Business Manager at School	None	Colleague
Ed. Mason	Parent	None	None	None
Bruce Helme	Parent	GP in local Practice	None	Potential patients
John Wood	Co-Opted	None.	None	None
Elizabeth Brown	Foundation	None	None	None

### Governing Body Meetings 2020-2021 – Governor Attendance

<u>Date</u>	<b>DC (Clerk)</b>	<b>RG Ass. Gov</b>	<b>BK</b>	<b>JF</b>	<b>JB</b>	<b>SB</b>	<b>ES</b>	<b>EM</b>	<b>EdM</b>	<b>AS</b>	<b>SW</b>	<b>BH</b>	<b>JW</b>	<b>RM</b>	<b>EB</b>	<b>EH</b>
**24.09.2020	Pres	Apols	Pres	Pres	Pres	Pres	Pres	Pres	Apols	Pres	Pres	Pres	Pres	N/A	N/A	N/A
**22.10.2020	Pres	Apols	Absent	Pres	Pres	Pres	Apols	Pres	Absent	Pres	Pres	Apols	Pres	N/A	N/A	N/A
**10.12.2020	Pres	Apols	Pres	Pres	Pres	Pres	Apols	Pres	Pres	Pres	Pres	Apols	Pres	N/A	N/A	N/A
**25.02.2021	Pres	Apols	Pres	Pres	Pres	Pres	Pres	Pres	Apols	Pres	N/A	Pres	Pres	Pres	N/A	N/A
**18.03.2021	Pres	Apols	Pres	Pres	Pres	Pres	Pres	Pres	Pres	Pres	N/A	Pres	Pres	Pres	N/A	N/A
**27.05.2021	Pres	N/A	Pres	Pres	Pres	Pres	Pres	Pres	Pres	N/A	N/A	Apols	Apols	Apols	Pres	Pres
**13.07.2021	Pres	N/A	Pres	Pres	Pres	Pres	Apols	Pres	Pres	N/A	N/A	Pres	Pres	Pres	Pres	Apols

### Curriculum and Staffing Committee Meetings 2020-2021 – Governor Attendance

<u>Date</u>	<b>JB</b>	<b>ES</b>	<b>SW</b>	<b>SB</b>	<b>JF</b>	<b>BH</b>	<b>DC - Clerk</b>	<b>EH</b>					
**19.11.2020	Pres	Pres	Pres	Pres	Pres	Pres	Pres	N/A					
**04.02.2021	Pres	Pres	N/A	Pres	Pres	Pres	Pres	N/A					
**29.04.2021	Pres	Pres	N/A	Pres	Pres	Pres	Pres	Pres					
**07.07.2021	Pres	Pres	N/A	Pres	Pres	Pres	Pres	Pres					

### Finance and Property Committee Meetings 2020-2021 – Governor Attendance

<u>Date</u>	<b>RG</b>	<b>EM</b>	<b>EdM</b>	<b>JF</b>	<b>AS</b>	<b>BK</b>	<b>JW</b>	<b>DC- Clerk</b>	<b>BWM – School Bursar</b>			
**15.10.2020	Apols	Pres	Pres	Pres	Pres	Pres	Apols	Pres	N/A			
**11.02.2021	Apols	Pres	Apols	Pres	Apols	Pres	Pres	Pres	N/A			
**17.05.2021	N/A	Pres	Pres	Pres	N/A	Absent	Pres	Pres	Pres			

\*Indicates governors who withdrew from the virtual meeting to allow it to take place virtually.

\*\*Meeting took place via Microsoft Teams